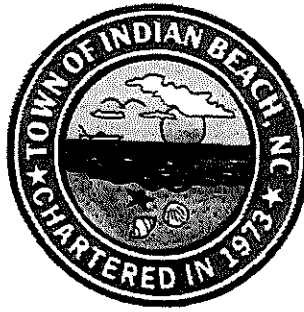


Elizabeth (Dale) Williford, Mayor
Michael Luther, Mayor Pro Tem

Commissioners
Randell Bentley
Lilla Wieseler
Ryan Kelley



1400 Salter Path Rd
Indian Beach, NC 28512

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REGULAR TOWN BOARD MEETINGS MINUTES

March 9, 2022

The meeting was called to order at 5:00 p.m. by Mayor Elizabeth Williford. Commissioners Bentley, Wieseler and Kelley attended the meeting. Also attending were Town Manager Tim White, Police Chief Pollock, Fire Chief Haraway, Deputy Chief Jackson, Public Works Director Golden, and citizens. Commission Luther was present on Zoom, but the connection was lost about 10 minutes in.

2. Public Works Director Golden gave the invocation, and all joined in the Pledge of Allegiance.
3. Mayor Williford approved minutes of the February 9, 2022, Regular Meeting and minutes of the February 21, 2022, Annual Planning Retreat.

4. FINANCE OFFICER/TOWN MANAGER

Town Manager White thanked the commissioners for attending the training we had last month. Mr. White and Chief Pollock attended a meeting on March 3, 2022, with the County and Pine Knoll Shores on communication issues, specifically adding equipment to the water town in Pine Knoll Shore. The cost to Indian Beach would be \$16,000. The county agreed to let us split the payment over two years, Mr. White stated this would be discussed in depth at the Budget Meeting. Mr. White discussed having the first Budget Meeting on March 30, 2022, at 5pm. Mr. White thanked Sea Isle North HOA for their donation of \$500.00 specifically for the Public Works Department. Mr. White reported we collected \$22,655.62 in property taxes during the month of February. The following reports were included: Cash Balance, Budget vs Actual Detail Report as of February 28, 2022, Budget vs Actual Summary Report as of February 28, 2022, and Manual Journal Entries for February.

5. POLICE DEPARTMENT REPORT – Chief Pollock gave his report for February, and it was accepted as presented. Chief Pollock informed council on plane debris that had washed up on the beach last month from the plane crash Down East, authorities say it is still possible more could show up over the coming weeks, Chief Pollock reminded everyone if they see anything to call the Police Department and report it. Chief Pollock demonstrated how the secondary device (orange flags) would work at crosswalks throughout town and the difference he hoped it would make off his own experience. Chief Pollock congratulated Lieutenant Romero on finishing his Associate Degree, and Officer Mann for finishing his Instructor Training.

6. FIRE DEPARTMENT REPORT – Chief Haraway gave his report for February, and it was accepted as presented. Chief Haraway announced this would be the last town meeting he would attending as Chief, he thanked the commissioners, staff, and town for his time here.

7. **PUBLIC WORKS REPORT** – Director Golden gave his report for February, and it was accepted as presented.

8. **OLD BUSINESS** – None.

9. **NEW BUSINESS**

- a) Second Reading of updates to the Criminal Enforcement of Town Ordinances. Town Manager White requested a motion to adopt the updates to the Criminal Enforcement of Town Ordinances. Motion was made by Commissioner Bentley and seconded by Commissioner Kelley. Motion was passed unanimously.
- b) Appointment to the East Carolina Council. Town Manager White requested a motion to nominate and appoint new representative. Motion was made by Commissioner Kelley to nominate and appoint Mayor Williford, motion was seconded by Commissioner Bentley. Motion was passed unanimously.

Commissioner's comments, public comments.

Bryan Nicklow owner of Island Encore Consignment. Mr. Nicklow spoke about the Food Truck Ordinance and if the Commissioner's would consider making changes to the monthly permit cost, allowing more than one vendor per business, allowing vendors to stay after the business has closed or on days they are closed. Mr. Nicklow also spoke about the Veggie Buss from Carteret County that sells local produce; the Veggie Buss would love to be able to come on Saturdays for a few hours in the morning. Captain's Kitchen owner spoke about the support they have gotten from the community and how much they would appreciate to be open more, he also stated if allowed to be open more that they would look into nice porty pottys to have seasonally with running water for when business are not open.

There being no further business, the meeting adjourned at 5:45pm.



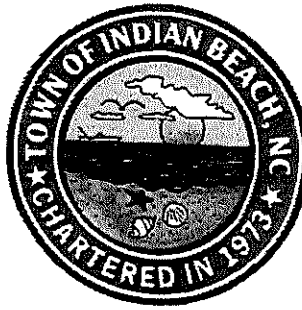
Tim White Town Manager/Clerk



Elizabeth Dale Williford, Mayor

Elizabeth (Dale) Williford, Mayor
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SPECIAL TOWN BOARD MEETING MINUTES

March 30, 2022

The meeting was called to order at 5:03 p.m. by Mayor Elizabeth Williford. Commissioners Luther, Wieseler and Kelley attended the meeting. Also attending were Town Manager Tim White, Police Chief Pollock, Deputy Chief Jackson, and citizens. Commission Bentley was not present.

2. Review First Draft of Proposed 2022/2023 Budget: Town Manager White gave commissioners the proposed budget. The proposed budget balanced at \$2,208,236 with an increase of \$93,674 over the current year's budget. It included a proposed tax rate increase of .025 bring the rate to .31 per \$100. There is a proposed 4% wage increase for all full-time employees. Based on the current market and actions being taken by other municipalities, a wage increase is needed to remain competitive and to retain employees. The proposed budget adjusts for the increase in fuel, energy, and health insurance cost. Commissioners inquired about a 7% increase for full-time employees and what that would look like. Commissioners discussed the mutual aid contract with Carteret County for Salter Path and were in agreement that the contract needed to stay in place for Fire and Police departments. The commissioners agreed to add \$500.00 for the community night out event.

The proposed budget allocated funds for the following:

1. \$25,000 to general fund balance
2. \$174,300 in debt service
3. \$8,000 for new communication equipment (partner with PKS and the County)
4. \$12,000 for replacement turn out gear

There being no further business, the meeting adjourned at 5:45pm.

Tim White Town Manager/Clerk

Elizabeth Dale Williford, Mayor