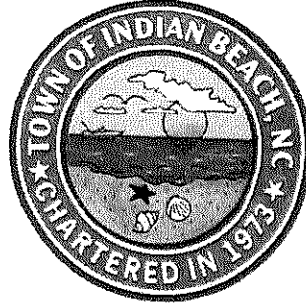


Elizabeth (Dale) Williford, Mayor  
Michael Luther, Mayor Pro Tem

Commissioners  
Randell Bentley  
Ryan Kelley  
Sam Lovelace



1400 Salter Path Rd.  
Indian Beach, NC 28512

(252) 247-3344

## REGULAR TOWN BOARD MEETINGS MINUTES

February 14<sup>th</sup>, 2023

The meeting was called to order at 5:00 p.m. by Mayor Elizabeth Williford. Commissioners Luther, Bentley, Kelley and Lovelace attended the meeting. Town Manager White, Police Chief Pollock, Fire Chief Whitley, Deputy Fire Chief Jackson, and citizens. Public Works Director Golden was able to join us.

2. Fire Chief Whitley gave the invocation, and all joined in the Pledge of Allegiance.

3. Mayor Williford approved minutes of the January 10th, 2024, Regular Meeting Minutes.

### 4. FINANCE OFFICER/TOWN MANAGER

Mr. White met with Mark Eatman and Len White from NC DOT, Len is working on getting us some cost estimates together. Mr. White informed council Prudential no longer handles our state 401K plan, it was transferred to Empower effective February 2024. We collected \$202,563 in taxes in January. The following reports were included: Cash Balance, Budget vs Actual Detail Report as of January 31, 2024. Budget vs Actual Summary Report as of January 31, 2024, Manual Journal Entries for January.

5. **POLICE DEPARTMENT REPORT** – Chief Pollock gave his report for January, and it was accepted as presented.

6. **FIRE DEPARTMENT REPORT** – Fire Chief Whitley gave his report for January, and it was accepted as presented. Chief Whitley invited council to the Fire Department Badge Pinning on March 6<sup>th</sup>, 2024.

7. **PUBLIC WORKS REPORT** – Town Manager White gave the report for January, and it was accepted as presented.

8. **OLD BUSINESS** – None

### 9. NEW BUSINESS

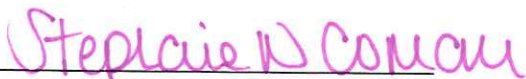
- a) Consideration of Johnson Environmental Contract. Request was made to approve the contract. Motion was made by Commissioner Lovelace and seconded by commissioner Kelley. Motion was passed unanimously.

- b) Consideration of Sharpe & Patel's Audit Contract. Request was made to accept the contract. Motion was made by Mayor Pro Tem Luther and seconded by commissioner Kelley. Motion was passed unanimously.
- c) Consideration of Assistance to Firefighter Grant Application. Request was made to authorize the Town Manager or the Fire Chief to submit the AFG Grant Application. Motion was made by commissioner Bentley and seconded by Mayor Pro Tem Luther. Motion was passed unanimously.
- d) Consideration of NC Coastal Management Grant Application. This Grant could possibly cover the entire cost of the project. Request to authorize the Town Manager to submit the NC Coastal Grant. Motion was made by commissioner Kelley and seconded by Mayor Pro Tem Luther. Motion was passed unanimously.
- e) Surplus of Old Office Equipment. Request a motion to authorize Town Manger to dispose of the old equipment in accordance with the NC General Statute 160A-255. Motion was made by commissioner Bentley and seconded by Mayor Pro Tem Luther.

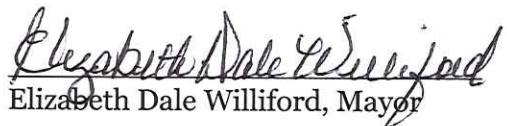
Commissioner's comments, public comments.

Marianne Waldrop is running for Carteret County Commissioner district 4 seat. She introduced herself to everyone and gave a short bio about her life and her vision.

There being no further business, the meeting adjourned at 5:58pm.



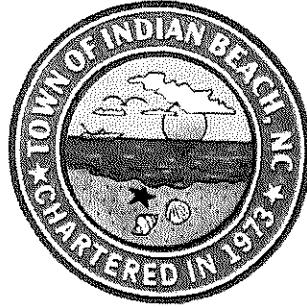
Stephanie Corman, Town Clerk



Elizabeth Dale Williford, Mayor

Elizabeth (Dale) Williford, Mayor  
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## **ANNUAL COMMISSIONERS PLANNING RETREAT**

**February 19<sup>th</sup>, 2024**

The Annual Commissioners Planning Retreat was open to the Public at 10:06am at Ginger's Café in Summer Winds. Along with the Town Mayor and Commissioners also attending were Town Manager Tim White, Police Chief Pollock, Fire Chief Whitley, Public Works Director Golden, Town Staff and citizens.

### **3. PUBLIC WORKS REPORT**

Director Golden discussed some current needs for this budget year and the next few years. Some of the current needs included new Christmas Lights and Banners, Mower, Water Softener for Town Hall, Portable light system which could be used for Fire and Police as well.

### **4. POLICE DEPARTMENT REPORT**

Chief Pollock discussed some of the goals he reached for the previous year; obtained a second Radar Speed Sign at no cost, collected 3 boxes for Toys for Tots, issued new ID Badges for Employees. This year Chief Pollock would like to see a Salary Adjustment for Full Time employees, update desktop computers in the department and building an animal shelter for temporary holding. Chief Pollock would like to work on more officer certifications this year, community involvement and being on a first name basis with more permanent residents.

### **5. FIRE DEPARTMENT REPORT**

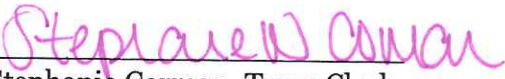
Chief Whitley discussed some of the changes to the department in the last year such as moving Deputy Chief Jackson to 8-5, updating bathrooms, new flooring, replacing the rescue truck, lost 3 employees/hired 3 new among many other things. Chief Whitley spoke about the staffing issues in the department along with the Fire Department salaries. Chief Whitley hopes in the coming years we can really focus on salaries and making the department better.


### **6. FINANCIAL REPORT AND BUDGET UPDATE**

Town Manager White discussed the current year's budget and plans for the upcoming budget, along with the property taxes and sales tax revenues for the last year. Mr. White reminded council and citizens Carteret County delayed the tax re-valuation until January 2025. Mr. White followed up more on the employee salaries for the town. Mr. White discussed the Sidewalk Project through town and the reimbursement grant offered by DOT. Mr. White has spoken with DOT and the cost estimate is \$1,753,200.00 with the town match being \$350,640. Late last year the decision was made to update and rebuild the Ocean Club Neighborhood Beach Access Path,

this path is in much need of a makeover. Mr. White let council know the estimated cost for the project is \$214,984 and let them know about a grant we plan to apply for that could possibly cover the entire cost. The last item on the agenda to discuss was the Historical Committee, Mr. White informed council that our attorney recommends the committee be informal. If the committee is formal, it would be subject to the open meeting requirements. The committee wants to collect and display artifacts along with interviewing members of the community.

There being no further business, the meeting adjourned at 1:15pm

  
Stephanie Corman, Town Clerk

  
Elizabeth Dale Williford, Mayor