

Elizabeth (Dale) Williford, Mayor
Michael Luther, Mayor Pro Tem

Commissioners
Randell Bentley
Ryan Kelley
Sam Lovelace

1400 Salter Path Rd.
Indian Beach, NC 28512

(252) 247-3344



REGULAR TOWN BOARD MEETINGS MINUTES

November 8th, 2023

The meeting was called to order at 5:00 p.m. by Mayor Elizabeth Williford. Commissioners Luther, Bentley, Kelley, and Lovelace attended the meeting. Town Manager White, Police Chief Pollock, Fire Chief Whitley, and citizens. Public Works Director Golden was unable to attend.

2. Fire Chief Whitley gave the invocation, and all joined in the Pledge of Allegiance.
3. Audit Presentation by Jay Sharpe. Mr. Sharpe informed council our 22/23 Annual Audit has been present and accepted by the LC. The town received an unmodified audit with no findings.
4. Mayor Williford approved minutes of the October 11, 2023, Regular Meeting Minutes.

5. FINANCE OFFICER/TOWN MANAGER

Mr. White informed council our audit was approved by the LGC. Mr. White congratulated Deputy Town Clerk Stephanie on completing the UNC School of Government's 4-week Municipal Clerks course. We collected \$108,482.58 in property taxes during the month of October. The following reports were included: Cash Balance, Budget vs Actual Detail Report as of October 31st, 2023. Budget vs Actual Summary Report as of October 31st, 2023, Manual Journal Entries for October.

6. POLICE DEPARTMENT REPORT – Chief Pollock gave his report for October, and it was accepted as presented.

7. FIRE DEPARTMENT REPORT – Fire Chief Whitley gave his report for October, and it was accepted as presented.

9. PUBLIC WORKS REPORT – Town Manager White gave the report for October, and it was accepted as presented.

10. OLD BUSINESS – None

11. NEW BUSINESS – None

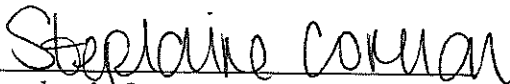
- a) Discussion on Vendor Trucks. A request was made to allow more than one vendor truck to operate on a business property at the same time. Due to safety conditions the Town Commissioner's chose not to make any changes at this time.
- b) Discussion on Sidewalks. Town Commissioners discussed the location of sidewalks on each end of town, along with possibly grants or DOT funding

available. Town Commissioner Lovelace volunteered to walk each end of town with a measuring wheel and get a more accurate idea of the distance on each side of town. The discussion was table until more research was done.

- c) Resolution Recognizing Summer Winds 40th Anniversary. Summer Winds condominiums opened in 1983. Motion was made by Commissioner Lovelace to adopt the resolutions. Motion seconded by Mayor Pro Tem Luther. Motion passed unanimously.
- d) Appointment to the Planning Board. Motion was made by Mayor Pro Tem Luther to appoint David Scott as Chair of the Indian Beach Planning Board. Motion was seconded by Commissioner Kelley. Motion was passed unanimously.
- e) Adoption of the Revised State Records Retention Schedule. Mr. White Requested a motion to adopt the State Retention Schedule. Motion was made by Commissioner Bentley and Seconded by Commissioner Kelley. Motion was passed unanimously.
- f) Budget Amendment. Mr. White request a motion to approve the budget amendment. Motion was made by Commissioner Bentley and seconded by Mayor Pro Tem Luther. Motion was passed unanimously.
- g) Cancel December Meeting. Motion was made by Mayor Pro Tem Luther to cancel the December meeting; motion was seconded by Commissioner Bentley. Motion was passed unanimously.

Commissioner's comments, public comments.

There being no further business, the meeting adjourned 6:00pm.


Stephanie Corman, Deputy Town Clerk


Elizabeth Dale Williford, Mayor