

Stewart Pickett, Mayor
Elizabeth (Dale) Williford,
Mayor Pro Tem

Commissioners
Joel Fortune
Pete Wylie
Michael Luther



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REGULAR TOWN BOARD MEETING MINUTES

MAY 12, 2021

The meeting was called to order at 5:00 p.m. by Mayor Pickett. Commissioner's Fortune, Williford, Wylie and Luther attended the meeting. Also attending were Town Manager White, Deputy Clerk Brickhouse, Police Chief Pollock, Fire Chief Haraway, Public Works Director Golden, citizens and news media.

2. Commissioner Fortune gave the invocation, and all joined in the Pledge of Allegiance.
3. Mayor Pickett asked for approval or corrections to the minutes of April 14, 2021 regular meeting. Minutes stand as approved per Mayor.
4. **FINANCE OFFICER/TOWN MANAGER**

Town Manager White said that he would like to thank the commissioners and staff for their patience over the last couple of weeks. He said it seemed like everyone at town hall has been dealing with something. The police and fire departments staff have done a great job in helping with the trash on the beach. He said that the entire staff has stepped up, which he feels demonstrates the type of employees the town has.

There have been complaints concerning horses on the beach. After he met with the Police and Fire Chiefs, they feel it can create a safety problem.

He will be contracting with attorney Derek Taylor to assist on a project because the town, Neil Whitford, has a conflict of interest. Once he receives Mr. Taylor's engagement letter, he will provide it to the Board.

He continues to work with FEMA on the "Fixed Cost" reimbursement. To date he has received \$433,542.29 in reimbursements. He approved buying a tractor for public works last week and hurricane shutters were installed at Town Hall and the Fire Station.

Property taxes collected during the month of April were \$22,290.92. This puts the town just over a 99% collection rate.

He advised that the following financial reports are included in the agenda.

1. Cash Balance Report
2. Budget vs. Actual report by department.
3. Manual Journal Entries for April.

5. POLICE DEPARTMENT REPORT – Chief Pollock gave his report for April and it was accepted as presented.

6. FIRE DEPARTMENT REPORT – Chief Haraway gave his report for April and it was accepted as presented.

7. PUBLIC WORKS REPORT – Director Golden reported that the town manager had approved buying a tractor and shutters. Beach looks good. His report was accepted as presented

9. NEW BUSINESS

- (a) Manager White received more revenue than was budgeted for the SAFER Grant. The amount received was \$23,821.46. These funds can be used only for salaries and benefits listed on the documentation. He is asking for a motion to record the excess funds to the following line items in the Fire budget. Commissioner Wylie made the motion. Commissioner Williford seconded the motion. The motion passed unanimously.

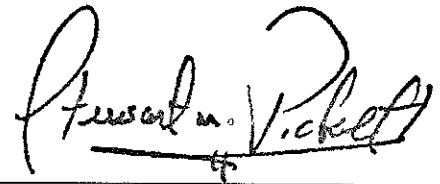
10-4500-01 Salaries	\$10,000.00
10-4500-24 401K	\$ 5,000.00
10-4500-26 Retirement	\$ 8,821.46

- (b) The Town offers the employees the opportunity to purchase various insurance policies and have the premiums paid by means of payroll deduction. Colonial Life is one of the companies that offers such plans. He is requesting a motion to adopt the resolution to implement Colonial Life's insurance plan as presented. Commissioner Luther made the motion. Commissioner Fortune seconded the motion. The motion passed unanimously.
- (c) Manager White presented the proposed 2021/2022 Budget Ordinance and Budget Message. A public hearing is required. A copy of the budget will be placed in Town Hall.
- (d) Manager White requested a motion to set the public hearing required by NC General Statute 159-12(b) to accept the budget at the next regularly scheduled board meeting, Wednesday, June 19th, 2021 at 5:00 pm. Commissioner Williford made the motion. Commissioner Luther seconded the motion. The motion passed unanimously.
- (e) Manager White requested a motion to approve the contract agreement with Taylor & Taylor as presented and authorize the Town Manager to execute the contract. Commission Wylie made the motion. Commissioner Williford seconded the motion. The motion passed unanimously.

Commissioner's comments, public comments.

There being no further business, the meeting adjourned 5:27.


Linda T. Brickhouse, Deputy Clerk


Stewart M. Pickett, Mayor