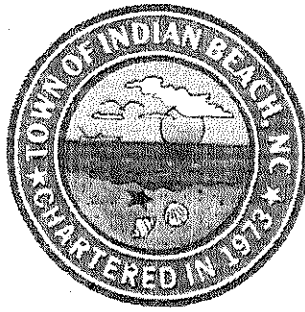


Elizabeth (Dale) Williford,
Mayor
Michael Luther, Mayor Pro
Tem

Commissioners
Randell Bentley
Lilla Wieseler
Ryan Kelley



REGULAR TOWN BOARD MEETINGS MINUTES

November 16th, 2022

The meeting was called to order at 5:00 p.m. by Mayor Elizabeth Williford. Commissioners Luther, Bentley, Wieseler and Kelley attended the meeting. Town Manager White, Police Chief Pollock, Deputy Fire Chief Jackson, Public Works Director Golden and citizens. Fire Chief Whitley was not at the meeting. There was no Regular Commissioner's Meeting held in October 2022.

2. Public Works Director Golden gave the invocation, and all joined in the Pledge of Allegiance.

3. Mayor Williford approved minutes of the September 16th, 2022, Regular Meeting.

4. FINANCE OFFICER/TOWN MANAGER

Mr. White announced our audit has been submitted to the LGC for approval. Once approved, hard copies will be printed for distribution. The auditor will be giving his presentation during the December commissioner's meeting. Our fund balance has increased from 5.12% in 2019 to 17.9% in 2022. While our fund balance has improved, we are not where we need to be. We currently have around two (2) months of cash on hand, the town needs to have between four (4) and six (6) months in reserves. During October \$377,955 in taxes were collected. The following reports were included: Cash Balance, Budget vs Actual Detail Report as of October 31st, 2022. Budget vs Actual Summary Report as of October 31st, 2022, and Manual Journal Entries for October.

5. **POLICE DEPARTMENT REPORT** – Chief Pollock gave his report for October, and it was accepted as presented. Chief Pollock informed council members that the radar trailer the Town requested last year was finally delivered. Chief Pollock and Public Works Director Golden are working to get it set up with the holidays coming up.

6. **FIRE DEPARTMENT REPORT** – Deputy Chief Jackson gave his report for October, and it was accepted as presented.

7. **PUBLIC WORKS REPORT** – Public Works Director gave the report for October, and it was accepted as presented.

8. **OLD BUSINESS** – None

9. NEW BUSINESS

a) Swear in Deputy Town Clerk.

- b) Consideration of the Revised Personnel Policy. Motion was made Commissioner Bentley to table the Personnel Policy until the February 20th, 2023. Motion was seconded by Commissioner Kelley. The motion was passed unanimously.
- c) Appointment to the East Carolina Council. Commissioner Kelley volunteered to be the representative for the East Carolina Council.

Commissioner's comments, public comments. Mayor Williford spoke about the passing of previous Mayor Stewart Pickett and the beautiful service and had a moment of silence. Bryan Nicklow spoke about the voting process in Carteret County and educated everyone on the process and procedures.

There being no further business, the meeting adjourned at 5:43pm.



Stephanie Corman
Deputy Town Clerk



Elizabeth Dale Williford
Mayor